

Minutes
Hansberry Garden and Nature Center Board Meeting
at the home of Claudia Ginanni
March 18, 2017

Present: Leonard Jones (president), Keisa Thompson (treasurer), Becky Mendel (City Harvest co-chair), Brandon Coleman(landscape and maintenance co-chair), Claudia Ginanni (communications chair), Rebecca Weixler (HGNC member and potential board member)

1. **Called to order:** 1:10 p.m.

2. **Minutes** of February 25 meeting read and approved

3. **President** introduced Rebecca Weixler, an HGNC member who has expressed interest in joining the board.

4. **Treasurer's report:**

a. Amount in checking account

b. Amount in money-market account

c. As per last meeting, Quickbooks had been charging us for the amount owed by the Bottom Line, the accounting firm we have used. Keisa has requested a check from the Bottom Line to reimburse us for these payments and will act to remedy the account mix-up after April 18 when the accountants can attend to it. Separation of Kelly Green and Hansberry funds nearly complete, after more meetings with Leonard, Keisa, and Bottom Line staff.

5. **Landscape and Maintenance Committee Report:**

a. Much discussion of how to assign tasks, how members should report tasks completed, and how to hold members accountable, with little resolution.

b. Brandon announced his intention to use HGNC funds to buy a nail gun for use in the garden. There was some discussion of whether purchases need to be approved by the full board. There was a consensus, although no vote was taken, a committee chair may make expenditures that are within the committee's budget and file a reimbursement form with the treasurer. The treasurer has the authority to deny or grant approval for each expenditure.

6. **Old Business:**

a. The 2017 budget, with amendments suggested at last month's meeting, was approved.

b. A work day will be associated with the **Spring Cleanup** event we are co-hosting with the Kelly Green Project on April 8.

7. New Business:

a. The board approved a donation of \$100 in memory of the Reverend Manny Ortiz, the next-door neighbor of the garden since its founding, to the Esperanza Health Center, a ministry associated with Reverend Ortiz's church. Leonard agreed to write a letter noting how important Reverend Ortiz's help and goodwill have been to HGNC.

8. Meeting Adjourned 3:10 p.m.