

Minutes

Meeting of the Hansberry Garden Board of Directors
January 24, 2019
At the home of Hillary Van Anda

Present: Keisa, Dennis, Kathy, Laura, Claudia, Hillary, Janet, Camille, Sheila

- A. Call to Order: 7:00
- B. Consent Agenda:
 - a. Approve minutes of last meeting: **Approved with edits**
 - b. Approve agenda: **Approved**
- C. President's report:
 - a. Maintenance Issues:
 - i. Water supply: Ray Maldonado fixed the valve (\$150)
 - ii. Tree removal estimate: \$650 for whole Mulberry tree behind main shed:
 - 1. **Action:** Question: Is that price with stump or without?
 - b. Fundraising/Communications:
 - i. Facebook funds, end-of-year donations, progress on gift acknowledgements : Facebook fundraiser total \$770, still waiting on a couple of later donations to be approved. Yearly letter, with request for donations had low open rate (~12%), may have gone into "promotions", gift acknowledgement cards done for early donors and contributors, this years gifts are sorted and listed, Claudia will work on cards (to be mailed) and gift receipts (to be emailed). Ed Chun donated: \$12,000 total, \$3900 for Hansberry.
 - ii. Plant Sale, seedlings/greenhouse teams: 4 volunteers for seedlings Team, first meeting Tuesday, Jan. 29, at 6 p.m.
 - c. Events: Open Air Open Mic, Workshops, Potential for vendors at Harvest Fest, Philly Make Music event on summer solstice: Camille knows someone who does Parks workshops, Groups to connect to -Philly Wild Edibles, Horticultural Society, Weaver's Way, Vendors at Harvest Fest (legalities of food prep workshops Legal Clinic at New Caanan on Thursdays), silent auction- get vendors in early, Donations for food?, Email to solicit things to sell at events,
- D. Treasurer's Report
 - a. All cheques are now in spreadsheet with addresses, going forward the goal is to keep this up to date.
 - b. Report on 2018 on the way
 - c. End of Dec: Money Market \$20,208.92 (Mixed with Kelly Green)
Checking \$5,058.42
- E. Committee Reports:

- a. Membership
 - i. Report of results of member survey: ¼ of households were surveyed (Janet) and Observations and Recommendations will be attached, We should clarify how to handle a bed when you're out of town, Reminder about watering and vacations
 - ii. Proposals and recommendations:
 - 1. Amendments to application form, including changes to renewal deadline and language regarding overgrown/neglected beds, adding photo release language
 - 2. Mentoring program: proposal to come at next meeting
 - 3. Recording volunteer hours: Simplify and by household
 - 4. Focus at Spring Gathering: On how to complete membership hours, Sign-ups, Potluck assignments
 - 5. New water system: funding available, plans already created,
- b. Kelly Green Project: Moving into independence, to separate finances next month, Grow lights for classrooms, supports to bring gardening into the classroom, food/health lessons, Camille up to 3x a week. Meadow lessons,
- c. Fundraising: Discussion of Farm Stand, designate 2 beds, Weekly sales, Reusable bags for a set fee? do more with vacation beds for city harvest, Maybe use the Kelly beds, buy a bag, and return to fill, waiting to hear on PWD grant
- d. Food Fit Philly: proposals due Feb 20, Food Justice and hunger, planning and Implementing,
- E. Old Business: Proposals to change committee/office descriptions, LUMP committee description added, strike "submitting periodic reports" line from City Harvest
- F. New Business:
 - a. Call for budget proposals
 - b. Establish dates for Potlucks, Tend the Garden Days, further board meetings
 - i. Next board meeting: Feb 21 at Dennis's 5122 Newhall, reserved every 3rd Thursday going forward
 - ii. Work Day: March 16th: 2nd Saturdays 9am - 12pm
 - iii. Potlucks: 3rd Saturdays starting in May
 - iv. Vote on expenditures for plumbing, seed-starting materials, greenhouse, contractor fence,(up to \$300 for materials, around \$200 for plumber **Approved**)
- G. Adjournment: 9:38